



UNITED STATES MARINE CORPS
MARINE CORPS BASE
PSC BOX 20004
CAMP LEJEUNE, NC 28542-0004

BO 10570.1D
BISS/PMO
APR 16 2009

BASE ORDER 10570.1D

From: Commanding Officer
To: Distribution List

Subj: DOMESTIC ANIMAL CONTROL; DOGS, CATS, AND HORSES

Ref: (a) BO P11101.33A
(b) SECNAVINST 6401.1 (NOTAL)
(c) Compendium of Animal Rabies Control, 2007 (NOTAL)
(d) Onslow County Animal Control Ordinance
(e) PM ltr 10570 of 1 Mar 06
(f) BO 5090.111
(g) BO 5090.11
(h) NC General Statutes
(i) Onslow County Animal Shelter SOP
(j) SOP Coordinating with Onslow County Animal Shelter

Encl: (1) Definitions
(2) Sample Letter for Seizure/Destruction of a Domesticated Animal
(3) Animal Home Quarantine DD Form 2623
(4) Animal Pickup Authorization/Certification Form (Sample)

1. Situation. Regulations and procedures for possessing and controlling domestic dogs, cats and horses and the strict enforcement of these regulations aboard Marine Corps Base (MCB), Camp Lejeune is necessary to help prevent unnecessary injuries resulting from dangerous or potentially dangerous animals. The Commanding Officer, MCB, Camp Lejeune (CO, MCB) and the designees of the CO, MCB maintain authority to grant or restrict the privileges of domestic animal possession aboard the Base.

2. Cancellation. BO 10570.1C.

3. Mission

a. Regulate possession of domestic dogs, cats and horses aboard MCB Camp Lejeune, hereafter referred to as the Base. This Order applies or expounds regulations and procedures set

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forth in references (a) through (j), and implements local provisions relating to domestic animal possession and control. Enclosure (1) contains definitions that explain certain terms used throughout this Order.

b. Punitive Effect. Violations of any provisions of this Order by military personnel are punishable as violations of Article 92 of the Uniform Code of Military Justice. Violations by any other person subjects the violator to trial in the federal courts for violation of the Federal Assimilative Crimes Act, 18 U.S.C §13.

c. Summary of Revision. This Order is a significant revision of the preceding and cancelled version and should be thoroughly reviewed.

4. Execution

a. Commander's Intent and Concept of Operations

(1) Commander's Intent. Fully comply with references (a) through (j) in order to afford personnel residing aboard the Base reasonable opportunity to possess domestic animals without undue risk to others aboard the Base.

(2) Concept of Operations. It has been the policy of the CO to allow personnel residing in housing to possess domestic animals; however, concern for the health, safety, and tranquility of the Base necessitates certain limitations, restrictions, or prohibitions. Paragraph 2008 of reference (a) contains guidelines for animals maintained in the housing areas. Reference (b) contains guidelines for veterinarian health care of animals. Reference (c) contains guidelines for inoculation, quarantine and rabies control of animals. Reference (d) provides the current Onslow County Animal Control ordinance.

b. Coordinating Instructions

(1) Registration. All domestic animals to reside aboard Base are subject to the following rules and regulations.

(a) Dogs and Cats

1. All dogs and cats must be registered at the Veterinary Treatment Facility (VTF), Building TT-2459 (open Monday through Friday, 0800-1600) within 15 days of either occupying housing or otherwise being kept aboard the Base. Walk-ins are acceptable, no appointment is necessary.

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2. Proof of such registration shall be provided to the Appropriate Public Private Venture Landlord (APPVL). This registration may be accomplished by presenting a valid, up to date, inoculation record.

3. All dogs and cats shall be re-registered annually to ensure animals are up to date on all required inoculations and not potentially dangerous. It shall be the affirmative duty of the domestic animal owner or current resident to submit proof of annual re-registration to the APPVL.

4. All dogs and cats must wear a collar with the current address of the owner and with a valid, current rabies inoculation tag attached to the collar.

5. Owners of cats and dogs shall have the animals implanted with a microchip identification device within three months of registering the animals. The Base Veterinarian can provide this service at the expense of the owner, or the owner may use a veterinarian of their choice; however, the Base Veterinarian will ensure compliance at annual re-registration. Failure to comply with the microchip requirements warrants removal of the animal from the Base.

(b) Horses. Upon arrival to the Base, all horses will be placed under quarantine for observation for not less than ten days. Observation will be arranged through the Scarlet and Gold Riding Club (SGRC) or current organization occupying the Stable Facility. During observation, the Base Veterinarian has the right to perform a physical examination on the horse to evaluate its health. Thereafter, if it shows no signs of a communicable disease, it will be released. If the horse becomes sick, the Base Veterinarian has the authority to give the proper treatment required if the owner cannot be reached.

(2) Inoculations and Tests. All cats, dogs and horses will be free from internal and external parasites, and will receive inoculations and tests as specified in the following sub-paragraphs.

(a) Cats and dogs will be inoculated at the owners' expense against rabies every one to three years depending upon age and inoculation history. All owners must furnish proof of current rabies inoculation to VTF at the time of registration. In the case of domestic animals that are less than four months of age, this information will be furnished before the animal reaches the age of five months.

(b) Dogs are required to be inoculated every one to three years against distemper, hepatitis and parvovirus. Dogs will be inoculated against leptospirosis if they are determined to be at risk for the disease. Testing dogs annually for heartworms is recommended due to the high prevalence of this disease.

(c) Cats are required to be inoculated every one to three years depending on age and inoculation history against rhinotracheitis, calici, and panlenkopenia.

(d) All cats and dogs adopted from the Onslow County Animal Shelter must be inoculated and either spayed or neutered. Proof of inoculation must be provided to the Base VTF within 72 hours after adoption when the animal is maintained on Base. The Base VTF will ensure compliance with required inoculations at the point of initial registration and re-registration and supply letter of compliance to resident or domestic animal owner for submission to APPVL.

(e) Horses

1. All horses must be inoculated annually for equine encephalitis, rabies, influenza, tetanus, and rhinopneumonitis. Inoculations must be kept current. If civilian veterinarians are used, proof of inoculation must be given to the President of the SGRC or current organization occupying the Base's stable facility within ten days of the immunization. Proof of inoculation is a completed form or letter signed by a licensed veterinarian.

2. All owners of horses must provide a copy of a negative result of a Coggins Test for Equine Infectious Anemia (EIA), performed by a registered veterinarian within the last 14 days prior to entry aboard the Base and again annually. Any horse found positive for EIA will be reported to North Carolina authorities. They will then direct disposition of the affected horse, and quarantine and retesting for all other horses in the Stable.

3. The deadline for submitting proof of these inoculations is at the completion of observation. If the horse has been transported interstate, a signed Health Certificate must accompany the animal. Horses arriving from states bordering Mexico must have had a Venezuelan Encephalomyelitis inoculation within the past 18 months. Proof of all inoculations will be provided to the President of the SGRC or current organization occupying the Stable Facility. Inoculation records will be checked monthly by the VTF.

4. All horses will be de-wormed according to a schedule and with a product outlined by the VTF veterinarian.

(3) Prohibited Canine Breeds

(a) Full or mixed breeds of Pit Bulls, Rottweilers, wolf hybrids, or any canine breed with dominant traits of aggression which present an unreasonable risk to the health and safety of persons aboard the Base and therefore are prohibited aboard Base. In cases of mixed breeds and other disputes, the Base Veterinarian's determination will be final and conclusive.

(b) Grandfather Provisions. Base residents currently in possession of properly registered full or mixed breeds of Pit Bulls, Rottweilers, wolf hybrids, or any canine breed with dominant traits of aggression as of the signing of this Order will be allowed to keep their existing dogs on Base if all of the following conditions are met. Dogs falling under the grandfather clause may be, at any time banned as dangerous or potentially dangerous animals if they escape, display aggression (as determined by Base VTF), threaten, or bite.

1. Comply with all provisions of this Order.
2. The dog is not a nuisance.
3. The dog is not determined to be potentially dangerous.

4. United States Department of Agriculture (USDA) approved pens will be used for potentially dangerous animals and aggressive breeds vice fenced yards. USDA pens have measurements of twice the animal's size plus six inches and six feet in height. The maximum dimensions will be ten feet wide by ten feet long by 6 feet high. It will be constructed of chain link fence and securely anchored to the ground. Other pet owners desiring to use these pens or fences require prior authorization from the APPVL. If the animal escapes from the pen, a chain link cover will be required, too. Base residents will have 60 days from the date of this Order to comply with the provisions of this paragraph.

(c) Visitors may not bring prohibited canine breeds, as defined above, aboard the Base at anytime.

(d) Sponsors are fully responsible for their visitors' animals while aboard the Base including animals they are "pet sitting" aboard the Base.

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(4) Dangerous and Potentially Dangerous Domestic Animals

(a) Dangerous and potentially dangerous animals represent an undue risk to the safety and tranquility of MCB Camp Lejeune and its personnel. When a domestic animal is deemed dangerous or potentially dangerous, it will not be allowed on the Base.

(b) An appropriate investigative agency or service will investigate complaints against dangerous or potentially dangerous animals. Recommendations will be forwarded to the Domestic Animal Control Section of the Provost Marshal Office (PMO) upon completion of investigation.

(c) The following guidelines may be used to determine whether or not the animal is dangerous.

1. The animal, whether on or off its owner's premises, has attacked a person or another animal unprovoked.

2. The animal is owned or harbored primarily or in part for the purpose of animal fighting.

(d) The following guidelines will be used when determining if a domestic animal is potentially dangerous:

1. The unprovoked animal while on or off its owner's premise has attacked or injured a person.

2. The animal, provoked or unprovoked, has been identified as being involved in a bite or scratch incident.

3. The animal, provoked or unprovoked, while on or off its owner's premise has attacked or injured another animal.

(e) Any animal considered dangerous or potentially dangerous found within the limits of the Base will be impounded at the Onslow County Animal Shelter, at the owner's expense, while the disposition of the animal is determined.

(f) The Domestic Animal Control Section or the Base Veterinarian will make the determination if the animal is dangerous or potentially dangerous based on a review of the facts of the case, past record of the animal, breed of the animal, observed demeanor of the animal, and any evidence that the owner may present on behalf of the animal. Disposition of the animal will be as follows:

1. If deemed dangerous or potentially dangerous, the animal will be removed from the Base or euthanized at the direction of the Base Veterinarian. The owner may appeal the decision. The animal will remain off Base during the appeal period of ten days. The appeal must go through the sponsor's command, via the APPVL to the Command Inspector General's (CIG's) office.

2. In cases where serious injury or hospitalization is the result of an attack to any person or domestic animal, the animal will be euthanized when it is reasonably apparent that failure to do so would subject the public to danger of further attacks.

3. If deemed potentially dangerous at the end of any impoundment period, the animal will be removed from the limits of the Base; the owner may appeal this decision. The animal will remain off Base during the appeal time period of ten days. The appeal must go through the sponsor's command, via the APPVL to the CIG's office.

4. Owners of dangerous or potentially dangerous animals may surrender their animals to the Domestic Animal Control Officer (DACO) for euthanasia by the VTF or the Onslow County Animal Shelter at any time.

(g) The first domestic animal violation will result in a warning to the owner, except in cases involving abuse, neglect or cruelty to animals as described in reference (h) Sections 14-360, 361, and 361.1, or dangerous or potentially dangerous animals. In these cases, the owner, harborer or offender will be cited before an appropriate authority or court and may be subject to immediate termination of domestic animal privileges. Any subsequent violation can result in the domestic animal's being removed and barred from the Base and the permanent loss of domestic animal-keeping privileges aboard Base. This also applies to domestic "animal-sitting" for friends or neighbors temporarily away. Repeated failure to control domestic animals may be reason for eviction from family quarters. Persons charged with violations of this Order may be cited before the Camp Lejeune Court Official serving as the Traffic Court Judge or Conservation Hearing Officer. Persons found guilty by the Court Official of committing violations of this Order may receive community service or other appropriate penalties.

(5) Other General Requirements

(a) Only those animals defined as domestic animals or horses may be kept on the Base or visit housing areas on Base.

(b) Except for military working dogs, seeing-eye dogs, hearing dogs, and animals used for animal-facilitated therapy, unless otherwise approved by the Base CO for a special event, domestic animals are not permitted at any public event, in any public building or enclosed facility other than the VTF, approved kennels, or permanent personnel family housing.

(c) Owning, possessing, or keeping more than two animals (two dogs only or two cats only or one dog and one cat only) in family housing areas is prohibited.

(d) Intentional breeding of animals in Base housing is prohibited.

(e) Owners are responsible for damage or injury to property, people, and public buildings caused by their animals. Animal feces shall not be allowed to accumulate, and should be collected by the owner daily for disposal. To prevent a nuisance, collection of feces may be required several times a day. Animals will not be permitted to soil playgrounds, public areas, or the yards of other housing residents.

(f) Owners who leave their quarters unoccupied in excess of 24 hours are not authorized to keep domestic animals at their quarters during their absence without prior arrangements for the pets' in-quarters care (i.e. "pet sitting").

(g) Military organizational animals shall not be kept aboard the Base in housing areas.

(h) Domestic animal owners or current residents are responsible for removing deceased domestic animals. Deceased animals may not be discarded in training, housing, or industrial areas, or in any body of water (streams, rivers, ponds, lakes, or ocean).

(i) Domestic animal owners or current residents are required to notify APPVL within 15 days of either removal or death of dogs or cats.

(j) Leaving domestic animals unattended in a motor vehicle in extreme temperatures is prohibited. Regardless of

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the temperature, any domestic animal left unattended that exhibits signs of temperature-related distress will constitute a violation of this Order; such cases will be reported to PMO immediately.

(k) Unattended animals kept outside must be provided with a fenced-in pen and adequate shelter against the elements (rain, heat, cold). Potable water must be available at all times. Neither domestic animals nor their shelters will be placed in common areas of housing communities. Prior to constructing a shelter or a fence, the impact of the animal's living area on the surrounding area should be considered and the appropriate APPVL construction addendum must be obtained. "Invisible" fences are not allowed in housing areas. It is the owner's responsibility to ensure the fenced area will physically prevent the animal from running at large. Fences with gates will have latches that properly secure; all fences must be in accordance with current APPVL guidelines.

(l) Animals will not be tied or tethered to any property or object while outdoors. Animals kept outdoors on chains, ropes, etc., will not be permitted.

(m) Domestic animal owners are responsible for repairs to government property and landscape damaged by domestic animals.

(n) Owners or harborers of domestic animals on the Base are responsible for preventing their animals from becoming public nuisances. Domestic animals that become nuisances, or are declared dangerous or potentially dangerous will be removed at the direction of the Domestic Animal Control Section per paragraph 4b(4). When animals must be seized, removed, or destroyed, enclosure (2) will be used to notify owners of the action and the appeal process.

(o) Domestic animals are not permitted to run free (off leash or at large) anywhere on Base to include Onslow Beach. Animals found off leash or at large within the limits of the Base or Onslow Beach will be picked up by the Domestic Animal Control Section, impounded at the Onslow County Animal Shelter and housed by rules and fees of that facility.

(p) Hunting dogs and military working dogs are the only animals permitted to run off leash. Hunting dogs are permitted to be off leash in designated hunting areas only during the hunting season. Hunting dogs will not run off leash elsewhere.

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(q) Owners of domestic animals are responsible for arranging the disposal of unwanted animals. Unwanted animals will not be euthanized at the VTF.

(r) Horses will be kept and ridden on Base only in the area designated by the CO, MCB Camp Lejeune as an approved stable or riding area. Horses will not be ridden elsewhere. Riding horses is permitted on Onslow Beach south of Riseley Pier and below the high tide mark under the same use restrictions applicable to off-road recreational vehicles per references (f) and (g).

(6) Animal Abuse or Neglect

(a) Along with the privilege of maintaining domestic animals on the Base comes the responsibility for keeping them in a healthy and humane manner. Animal abuse or neglect has serious consequences and will not be tolerated. Cases of suspected animal abuse or neglect are to be reported to the Domestic Animal Control Section (451-2695). Any abused or neglected animal will be impounded and confined at the Onslow County Animal Shelter while an investigation is initiated.

(b) In the case of neglect where the animal is impounded, the owner will have five days to correct neglectful or abusive conditions, or the animal will be made available for adoption. In extreme cases of neglect or abuse, when conditions have not been corrected, the animal will not be returned to the owner, but will be impounded in the Onslow County Animal Shelter. The owner or harbinger may be charged under reference (h) in extreme cases.

(c) Owners of public nuisance animals who receive citations will be required to provide an approved enclosed structure, which will prevent the animal from further violations. Such structure will be constructed at the owner's expense, inspected by the APPVL in accordance with the guidelines, and will be removed at the termination of occupying government quarters. Any further complaints or incidents may result in potential eviction or removal of the animal from housing.

(7) Reporting Violations

(a) Anyone observing a violation of this Order aboard the Base will report it to the PMO Desk Sergeant at 451-3004 for non-emergency instances, at 911 for emergencies, or the

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Domestic Animal Control Section at 451-2695 for action. The Domestic Animal Control Section will notify the APPVL of all violations occurring in housing.

(b) APPVL or Military Housing Office administrative action does not restrict a CO from taking other appropriate action, including disciplinary action, when notified of a violation by a member of the CO's command. DACOs are not restricted from taking appropriate legal action, including court citing, when violations warrant legal action or the offense is repeated.

(c) Domestic Animal Control personnel will provide periodic roving patrols throughout the Base. All dog or cat complaints will be reported to the Domestic Animal Control Section at 451-2695. Nuisance, injured or orphaned wild animal complaints will be reported to the Environmental Conservation Branch, Environmental Management Division (EMD), Installations and Environment Department (I&E) at 451-5063.

(8) Treatment of Animal Bites or Scratches

(a) Although human rabies is rare in the United States, thousands of people receive rabies prophylaxis each year. Treating personnel possibly exposed to a rabies infection is paramount. Decision on treatment must be made immediately because the longer treatment is delayed, the less effective it will be. If untreated, human rabies is always fatal. Those bitten or scratched by animals should seek medical attention immediately.

(b) Animals that inflict bites or scratches on humans, resulting in a break of skin are considered rabies suspects and should not be destroyed prior to a veterinarian's examination, and then only on their recommendation.

(c) Domestic animals involved in human bite or scratch cases will be observed for a 10-day quarantine period following the date of the bite or scratch. If the animal's rabies inoculation is current, the VTF Veterinarian may permit the animal to be placed on home quarantine after a physical examination per reference (j), provided the owner understands and agrees to abide by applicable requirements contained in enclosure (3) (not applicable to animals determined to be dangerous or potentially dangerous).

(d) Any domestic animal bitten by a known or suspected rabid animal will be managed per the guidelines of reference (c).

(9) Victims of Animal Bites or Scratches. Victims should clean their wounds immediately with soap and water, and then proceed promptly to the Emergency Room, Naval Hospital, Camp Lejeune or another licensed medical facility. Naval Hospital personnel on duty will promptly notify the Domestic Animal Control Section at 451-2695 or the PMO Desk Sergeant at 451-3004, and the VTF at 450-1694 of any treatment administered resulting from animal bites or scratches. A bite will be considered as a bite incident only if the victim seeks medical treatment. Victims of animal bites occurring on the Base who are treated at a medical facility other than Naval Hospital are responsible to promptly report the incident to PMO. Injured persons should be prepared to report the description of the offending animal, location, and the name and telephone number of the owner, if known.

(10) Owner of a Biting or Scratching Animal

(a) If living on Base, the owner of the biting animal will present the animal for examination or quarantine at the VTF, Building TT-2459, as soon as possible after the bite incident. The VTF personnel on duty, upon notification of a bite or scratch incident from the Naval Hospital, Domestic Animal Control Section, or the PMO, will duly contact the owner of the biting or scratching animal and request that the owner promptly bring the animal to the VTF for examination, and initiation of a ten-day quarantine period. The VTF will monitor the animal during the ten-day quarantine period and ensure the post ten-day examination is completed per this Order. The VTF will notify the Domestic Animal Control Section of the completion of the post ten-day examination and findings. Quarantine of animals at the Onslow County Animal Shelter will be done in accordance with reference (i).

(b) If the owner of the biting or scratching animal lives off Base, that owner should immediately notify the appropriate law enforcement office having jurisdiction over the residential area off Base where the bite occurred. The Base VTF will not examine or quarantine animals that reside off Base.

(11) Veterinary Medical Service

(a) Preventive health services, including inoculations, heartworm testing, and de-worming, are provided for domestic animals at the VTF. In addition, sick call appointments are available. Sick call is provided to limit the spread of infectious and zoonotic disease on Base.

(b) Any condition beyond the capabilities of the Base Clinic will be referred to a civilian veterinary facility. Referrals will not be specific to any veterinary clinic or hospital.

(c) Emergency medical care will be provided to the extent necessary to prevent undue suffering or loss of life or limb to the animals.

(d) At the discretion of the VTF veterinarian in charge, the owner of an animal can be denied veterinary medical care for their animal under the following conditions.

1. There is evidence that the privately owned animal is used to breed for the express purpose of commercial profiteering.

2. The owner does not possess a valid military identification card authorizing military privileges, to include medical care.

(12) Use of Traps, Dart Guns, and Deadly Force

(a) The DACOs may on occasion use traps attached to a fixed object by chain and lock to capture stray animals that cannot otherwise be captured. If traps are used, they will be placed in a secluded area when possible. Animal Control personnel will check the traps once every 24-hour period. Any person found tampering with, damaging, or removing these traps will be cited and subject to punitive action.

(b) The DACOs may also use dart guns to capture animals; however, dart guns will be used only as a last resort after all conventional means have been tried and failed or cannot be reasonably employed. The Veterinarian will prepare the dart solution and may also train the Animal Control personnel in preparing the dart solution. A Veterinary Technician should be present when the dart gun is used; however, this should not preclude the use of the gun for the sole purpose of awaiting the veterinary technician's availability. Only certified Animal Control personnel will use the dart gun. Authority to use the dart gun will be obtained through the Domestic Animal Control Supervisor or his designee if after working hours. The dart gun will not be fired in any direction that creates the possibility that personnel will be injured or property will be damaged.

(c) Deadly force will be used only when a dangerous or potentially dangerous animal cannot be captured by any other

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means and when it is reasonably apparent that serious injuries to personnel will result if the animal is not brought under control. To justify the use of deadly force, there must first exist a clear and immediate danger of injury to personnel that may not be removed by any other means. In this case, if there is sufficient time without endangering personnel, authorization will be obtained from the Domestic Animal Control Supervisor or Deputy. After hours, when grave threat of serious injury is immediate with insufficient time to obtain authorization, and deadly force is the only remedy, deadly force may be used to prevent such injury without advance authorization. Should deadly force be necessary to dispose of a sick or injured animal due to non-availability of the Base Veterinarian, authorization will be obtained from the duty DACO. All due safety precautions will be taken to prevent the risk of personnel injury and property damage. When immediate deadly force on a wild animal involved in a human bite or scratch is necessary, the Conservation Law Enforcement Office (CLEO) or Domestic Animal Control personnel will report the incident to the Environmental Conservation Branch.

(13) Unit Commanders

(a) Inform assigned personnel of the provisions and limitations of the regulation.

(b) Ensure that no privately owned animals are maintained in work or billeting areas.

(c) Take appropriate administrative or disciplinary action against those individuals who fail to accept or comply with the provisions of this Order.

(d) Ensure that personnel on detail or grounds work do not handle animal carcasses or wild or stray animals encountered during their duties. Domestic animal carcasses should be reported to the Public Works Division (PWD), Work Reception at 451-3001.

(e) Do not maintain military organizational animals (i.e., mascots) in MCB facilities.

(14) Director, Installations and Environment (I&E)

(a) Receive at PWD, Work Reception (451-3001), the location of deceased domestic animals for which no owner is identified and the location on Base of "road kill" animals for proper disposal (e.g., dogs, cats, opossums, raccoons, etc.).

(b) The Environmental Conservation Branch, EMD, will respond to injured, nuisance or orphaned wildlife complaints.

(15) Appropriate Public Private Venture Landlord

(a) Report to the Domestic Animal Control Section, 451-2695 any incident of suspected cruelty, abuse, or neglect of domestic animals.

(b) Execute enclosure (4) upon the Domestic Animal Control Section's request to remove an animal from quarters or premises when the owner is unavailable.

(c) Issue letters of warning or revoke domestic animal-keeping privileges in the case of any provision, to include dangerous and potentially dangerous or nuisance domestic animals, of paragraph 2008 of reference (a).

(d) Prohibit feeding stray or feral animals.

(e) Respond to all domestic/wildlife complaints in, on or under the residences.

(16) Director, Installation Security and Safety (ISS)

(a) Assist in rabies control of all animals residing on Base by requiring that rabies suspects be delivered to the VTF for observation by a veterinarian. It is the owner's responsibility to deliver their animals to VTF unless there are clear signs of a rabies infection whereby the Domestic Animal Control Section will confiscate the animal pending examination by the VTF.

(b) Capture domestic animals that are not under physical control and deliver them to the Onslow County Animal Shelter.

(c) Provide personnel for Animal Control handling complaints involving domestic animals and for investigating animal abuse or neglect.

(d) Take into custody domestic animals suspected of rabies when requested by the VTF Veterinarian.

(e) Investigate animal control complaints and all observed instances of failure to control privately owned animals. Investigate reports of animals that inflict bites or scratches on persons or on other domestic animals.

(f) Cite offenders of this Order or its references to PPV housing authorities.

(g) Process and deliver all reports to the FHO for further administrative action where appropriate.

(17) Naval Preventive Medicine Service. Monitor the program involving the management of animal bites or scratches as outlined in paragraph 4b(8).

(18) Army Veterinary Service

(a) Provide medical care for privately owned animals per reference (b) and paragraph 4 contained in this Order.

(b) Conduct the veterinary portion of the registration program as outlined in paragraph 4.

(c) Conduct the veterinary portion of the rabies control program as outlined in paragraph 4.

(d) Conduct the veterinary portion of the animal bite or scratch control program as outlined in paragraph 4.

(e) Inspect all military kennels and stables on the Base for disease prevention and sanitary control measures per reference (b). Provide services and personnel to the DACOs for dart gun requirements as outlined in paragraph 4 of this Order within the guidelines of the Veterinarian's command.

(f) Provide domestic animal registration information to PMO for entry into the Consolidated Law Enforcement Operation Center (CLEOC) via telephonic facsimile at 451-3634.

(g) Coordinate significant animal disease issues with military and civilian medical authorities.

(19) Command Inspector General. On behalf of the CO, MCB Camp Lejeune review and process all violations and appeals taken against domestic animal owners per the provisions in this Order.

(20) Commanding Officer, Naval Hospital. Treat all victims of animal bites or scratches reported to them and duly notify PMO, FHO and the VTF.

5. Administration and Logistics. Not applicable.

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6. Command and Signal

a. Command. This Order is applicable to Marine Corps Base, Camp Lejeune and all tenant commands. Prohibited canine breed restrictions, grandfather provisions, procedures for registration, and process for potential termination of pet privileges apply equally to residents of family housing aboard Marine Corps Base Camp Lejeune and MCAS New River.

b. Signal. This Order is effective the date signed.



R. P. FLATAU, JR.

DISTRIBUTION: A

DEFINITIONS

1. Animal Abuse or Neglect. Animal Abuse or Neglect includes, but is not limited to, the following offenses: physical abuse, lack of adequate shelter, edible food, potable water, abandonment, and failure to obtain medical care for diseased or injured animals.
2. Animal Shelter. The Onslow County Animal Shelter (OCAS) is located at 244 Georgetown Road, Jacksonville, North Carolina. The Onslow County Animal Shelter is a full-service shelter used for animals that have strayed or have been turned in for adoption, quarantine, or involved in a violation.
3. Appeal Time Period. When a pet is seized, the owner will be issued a "Letter of Seizure/Destruction of a Domesticated Animal," (enclosure (2)). If block "1.e" is checked, the owner has the right to appeal in order to have his/her pet-keeping privileges reinstated/pet returned. The owner must sign and date the letter. The owner must also circle whether or not he/she wishes to appeal. If desiring to appeal, the owner must circle "I Do." The appeal letter **MUST** be in the CIG's Office no later than 10 days from the date that the owner signed the letter. The **OWNER** is responsible to ensure that the appeal makes it through his/her chain of command so that it is received by the CIG's office within the required 10 days. All animals are taken to the Onslow County Animal Shelter where the animal(s) will be put up for adoption or euthanized, after 10 days. To prevent this from happening, it is crucial that the owner submit the appeal as required.
4. At Large. Animals off premises without owner's or harborer's supervision.
5. Dangerous Animal. A dangerous animal is one that Domestic Animal Control Section or Base Veterinarian determines to threaten, by exhibiting excessive levels of aggression, the safety and welfare of others.
6. Domestic Animal. A domestic cat, dog, horse, small caged animal, e.g., caged birds, or fish. This does not include wild, exotic animals such as venomous, constrictor-type snakes or other reptiles, raccoons, skunks, ferrets, iguanas or other "domesticated" wild animals. Offspring of wild animals bred with domestic dogs or cats are considered wild animals.

7. Prohibited Animals. The following animals have been determined to present an unreasonable risk to the safety and welfare of the base and are thus prohibited: Full or mixed breeds of Pit Bulls, Rottweilers, wolf hybrids, or any canine breed with dominate traits geared towards aggression as determined by the Base Veterinarian.
8. Excessive Noise. Any noise or disturbance caused by a domestic animal that can be heard within any on-Base quarters, and persists for 10 or more minutes.
9. Government-owned Animals. Animals maintained and supported by appropriated funds that receive complete veterinary medical care.
10. Harborer. Any person who serves as, and/or provides a place of protection to shelter or house animals not personally owned.
11. Horse. An equine animal, i.e., horse, pony, donkey, or mule.
12. Hunting Dog. A dog bred specifically for the purpose of pursuing game for food or sport.
13. Invisible Fence. A cable placed underground that delivers an electrical shock via a collar to maintain the animal within the owner's premises.
14. Microchip. A small (comparable to a grain of rice) permanent device used for identification purposes that is injected just under the skin of the animal. The microchip is likened to a database that contains the name, address and owner's phone number as well as the VTF that injected the device.
15. Military Organizational Animal. Any animal used as a mascot for a military organization.
16. Owner. The owner is the person who has a proprietary right to the companion animal or horse. The term, "pet owner," includes any person owning, keeping, or harboring (i.e., feeding), an animal. The service member responsible for government quarters on Base will be deemed the owner of any pet owned, kept, or harbored by any person residing in the service member's government quarters.

17. Pet Registration. All pets will be registered with the VTF within 15 days of their arrival aboard Base. Pets will become fully registered once all required vaccinations have been given to the animal.

18. Physical Control. The pet owner's ability to supervise his/her animal by either hand-held leash or fenced area; it does not include voice control. Voice control or voice commands used solely and not in conjunction with physical controls of either a leash or a fence are specifically not an acceptable means of physical control and will not be considered to be physical control for the purposes of this Order.

19. Potentially Dangerous Animal. A potentially dangerous animal is one determined by the Domestic Animal Control Section or Base Veterinarian to threaten the safety and welfare of others, by exhibiting excessive levels of aggression through action and/or demeanor.

20. Premises. The area inside the owner's assigned Base quarters, the outside area from the front of the unit to the curb, and side area to half the distance between units, except where the rear yard is bordered by woods or public grounds but not less than 50 feet from the dwelling, as set forth in paragraph 2020.7a of reference (a).

21. Provoke. To include but not limited to tease, annoy, aggravate, challenge, induce, entice, irritate, cause, evoke, or elicit.

22. Public Nuisance Animal. Any animal that makes excessive noise, chases cars, continuously runs loose or unrestrained, damages property of others, or otherwise annoys the residents of the neighborhood.

23. Quarantine. Limiting the movement of an animal to prevent the possible spread of a communicable disease.

24. Severe Injury. Any physical injury that results in hospitalization or serious bodily harm including, but not limited to, broken bones, severe puncture wounds, or lacerations.

25. Shelter. An area sufficient in size to contain a constrained animal in a normal sitting, standing, turning, stretching and sleeping position. The area must have a leak-proof roof, be enclosed on three sides, and be structurally sound to give protection from the elements. The ground, base or foundation on which the animal must stand or rest must be well drained and not subject to flooding or continuously wet or muddy conditions.

26. Stray/Feral Animal. An animal at large bearing no means of owner's identification.

27. Veterinary Treatment Facility (VTF). The Army VTF, Building TT-2459, is the only facility on Camp Lejeune authorized to provide any form of veterinary care to authorized, privately owned animals and government-owned animals.

APR 16 2009

SAMPLE LETTER FOR SEIZURE/DESTRUCTION OF A DOMESTICATED ANIMAL

Date _____

From: Domestic Animal Control Officer, Marine Corps Base, Camp Lejeune, North Carolina 28542-0004

To: _____
Grade, Name, SSN/MOS, Service and Unit

1. You are hereby advised that the Domestic Animal Control (DAC) Office has seized your _____
_____ (type of animal), under the authority of Base Order 10570.1D:

- _____ a. Your animal was found to be a public nuisance. You are directed to remove it from Base immediately.
- _____ b. Your animal was found to be neglected/abused. You have 5 days to correct conditions.
- _____ c. Your animal was found to be the victim of extreme cruelty/abuse/neglect and will not be returned to you.
- _____ d. This is your second/subsequent violation. Your pet keeping privilege is permanently revoked.
- _____ e. Your animal was found to be vicious. You must remove it from Base immediately, or it will be destroyed.
- _____ f. Your animal was found to be extremely vicious. In the best interest of the government, the residents of Camp Lejeune and the general public, your animal will be destroyed.
- _____ g. Your animal is deemed to be potentially dangerous and must be removed from the limits of the Base and the Air Station.

2. Should any compelling reason exist which you believe would be sufficient to justify modification of this Order, you should forward your written request to the Commanding Officer, Marine Corps Base, Camp Lejeune (Attn: Command Inspector General) via your chain of command. Your appeal **MUST** be in the Command Inspector's Office within 10 days of this letter. If your animal is impounded during the appeal period, you are responsible for Onslow County Animal Shelter fees. If directed to remove your animal from the Base (see above), your animal must remain off Base during the appeal period.

DAC Officer _____ Date _____

I, _____, have been informed of action taken regarding my animal and have been provided a copy of this letter. By my signature, I acknowledge receipt of the letter and understand its contents. I do ___/do not___ wish to appeal. Failure to have my written appeal in the Command Inspector's Office by _____ will constitute a waiver of my opportunity to respond, and the action stated above will be carried out immediately.

Recipient _____ Date _____

Copy to:

SNM/SNS	Dir, ISS	Animal Shelter
SNM/SNS's Command	CIG	Dir, FHO

ANIMAL HOME QUARANTINE	
PRIVACY ACT STATEMENT	
AUTHORITY:	Title 10, United States Code, Sections 3013, 5013 and 8013.
PRINCIPAL PURPOSE(S):	The purpose is to ensure thorough analysis, treatment, and epidemiologic study of all bite cases treated at this veterinary treatment facility.
ROUTINE USE(S):	The information will be used to locate animals and animal owners during quarantine to assure protection of the bite victim.
DISCLOSURE:	Voluntary; however, if the information is not provided, the animal cannot be authorized home quarantine.
1. AGREEMENT	
<p>I, _____ (Printed name), being the owner of a possible rabid animal, do agree to the following as a prerequisite for quarantining my animal at home:</p> <p>a. That I will keep this animal either indoors or in an excluded area at all times during the quarantine period.</p> <p>b. That I will not allow this animal to come in contact with other animals or anyone other than the members of my immediate family.</p> <p>c. That I will report any unusual change in behavior or any sudden symptoms to the Veterinary Treatment Facility.</p> <p>d. That in the event of the death of the animal, I will notify the Veterinary Treatment Facility at: (Telephone number) _____ at once. (On weekends and holidays, call _____ and ask for the Veterinarian-On-Call.)</p> <p>e. That I will bring said animal to the Veterinary Treatment Facility (Building Number _____) between _____ and _____ hours on (Dates) _____ and _____ for a checkup, final examination, and official release from quarantine.</p>	
2. OWNER	
a. SIGNATURE	b. DATE SIGNED
c. UNIT	d. ADDRESS (Street, City, State, Zip Code)
e. TELEPHONE NUMBER (Include Area Code)	
f. VETERINARIAN	

ANIMAL PICKUP AUTHORIZATION/CERTIFICATION FORM (SAMPLE)

A competent authority will complete the Animal Pickup Authorization/Certification Form before Domestic Animal Control will remove any animal from private property.

COMPETENT AUTHORITY		COMPLAINANT	
Name		Name	
Organization		Address	
Phone		Phone	

JUSTIFICATION FOR ANIMAL PICKUP (Include nature of complaint and why it is necessary for the animal to be removed):

ANIMAL DESCRIPTION (Generic Species) (check one)

Dog _____ Cat _____ Rabbit _____ Snake _____ Other _____

Color _____ Sex _____ Name _____ Breed _____ Size _____

Collar Tag Identification: _____
 (If animal is not wearing an ID tag, annotate "No identification.")

NAME OF ANIMAL OWNER	ADDRESS	PHONE

As Competent Authority, I authorize Domestic Animal Control to remove the above-described animal from the location described above for reasons given under "Justification." I certify that the owner or harbinger of this animal has been or will be duly notified of the animal's removal.

PRINT NAME	SIGNATURE	DATE